

## **BASA RESERVATION POLICY**

To facilitate and maximize the use of its aircraft, BASA has established the following reservation policy. The goals of the policy are to: (i) allow as many members as possible to have access to BASA aircraft, (ii) encourage maximum usage of BASA aircraft, (iii) allow members to plan ahead for trips to the mountain soaring sites, and (iv) allow flexibility for special events such as soaring camps and safaris.

### **Policy Summary**

#### **Dual-Place Gliders at Hollister:**

	Standard time block is 2 hours, starting on the odd hours (11AM, 1PM, etc.)
Weekends	Only single time block reservations are allowed, but two members may pool their reservations for extended flying. Two members may reserve for three time blocks (6 hours total) for cross-country or Panoche flights from April 1 to October 31.
Midweek (M-F)	Aircraft may be reserved for any number of time blocks on up to three consecutive days.

#### **Single-Place Gliders at Hollister:**

	Standard time block is 2 hours, starting on the odd hours (11:00AM, 1:00PM, etc.)
Weekends	Only single time block reservations are allowed, but two time blocks (4 hours) may be reserved for cross-country or Panoche flights from April 1 to October 31.
Midweek (M-F)	Aircraft may be reserved for any number of time blocks on up to three consecutive days.

#### **Dual-Place Gliders in the Mountains:**

	Standard time blocks are ½ day, starting at 11:00AM and 2:30PM
Weekends	Only single time block reservations are allowed, but two members may pool their reservations for extended flying.
Midweek (M-F)	Aircraft may be reserved for any number of time blocks on up to three consecutive days.

#### **Single-Place Gliders in the Mountains:**

Weekends and Midweek	Aircraft may be reserved for any number of time blocks on up to three consecutive days, including both Saturday and Sunday. <b><i>[This rule will apply only if we have our full fleet of gliders available this summer. Otherwise, we would limit the weekend reservations to one day.]</i></b>
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## Policy Text

"Mountain" sites means Truckee, Minden or AirSailing.

**Time Block Definition.** The Hollister time blocks start on the odd hours to coincide with the reservation time blocks for HGC instructors. In the mountains, the time blocks for dual-place gliders are half days, the morning session commencing at 11:00 AM, and the afternoon session commencing 2:30 PM, but members are encouraged to be flexible in setting the cut-off time to allow for cross-country flights in the afternoon session. ***[Should we change the "morning" cutoff time in the mountains to an earlier hour, such as Noon or 1PM, to allow a better chance for cross-country flights in the afternoon time block? At the January BASA meeting, the votes were evenly split on that question.]*** The time block for single-place gliders in the mountains is all-day. Members who arrive late for a time block may not extend their flying time if the next time block is reserved.

**One Reservation at a Time.** The most basic rule is that a member may have only one reservation outstanding at a time. That single reservation may be for up to three consecutive weekdays, or two weekdays plus a consecutive weekend day, or one weekday plus two consecutive weekend days, if otherwise allowed by the rules. For details on combining weekday and weekend reservations, see below. Two reservations on non-consecutive days are not allowed. For example, a reservation on one weekend plus another reservation on the next weekend is not allowed. A member may make a new reservation only after that member has used or cancelled his outstanding reservation. ***[Proposed change that was endorsed by most members at January meeting: Two reservations will be allowed at the same time in these combinations: (i) Hollister weekday or weekend plus mountain weekday or weekend, (ii) Hollister weekday plus Hollister weekend, or (iii) mountain weekday for either single-place or two-place glider plus mountain weekend for two-place glider. This change was proposed mainly so that members who do not live in the mountains may plan several weeks or even months ahead for a trip to the mountains, but still make normal reservations at Hollister to stay current in the meantime. Since the weekday reservation rules for all gliders and the mountain reservation rules for single-place gliders are already quite liberal, it seems excessive to allow multiple weekday reservations or multiple mountain single-place reservations, if each of those reservations can be for up to three consecutive days. Is clause (iii) above still too much? Should the multiple reservations only be allowed if in different weeks (so that one person can't hog three weekdays plus a weekend time block in one week, and then repeat it week after week)? The multiple reservations described above would be allowed only if we have our full fleet of gliders available this summer.]***

**Internet Reservation System.** All BASA reservations are made on-line at [http://www.soaringnet.com/basa\\_sched/](http://www.soaringnet.com/basa_sched/). Instructions may be accessed at [http://flybasa.org/basa\\_res.pdf](http://flybasa.org/basa_res.pdf) (the instructions include the username and password for accessing the system). Note that the FBOs at the glider sites no longer maintain reservations for BASA gliders. If you would like to make a "standby" reservation for a time block that has already been reserved, contact the member who has made the existing reservation.

**Canceling a Reservation.** If you decide not to use a reservation you have made, please delete it from the on-line reservation system as soon as possible, so that other members may make plans for use of the glider. If another member has contacted you for a "standby" reservation, contact that member right away. If you must cancel on the same day, please call the FBO at the glider site so that they can alert any other BASA members who may be on site that the glider is available. Also call the BASA member who has reserved the next time block after you. Member phone numbers and e-mail addresses are posted on the member list that is published with each issue of the Bugle. It is a good idea to list your cell number, so you can be reached if the member with a reservation before you cancels his reservation. If a member does not use a reservation and fails, by 9:00AM on the day of the reservation, to cancel the reservation or inform the next person on the waiting list, that member may not make another reservation for the next 30 days. If a member cancels a multi-day reservation less than two days before the start of the reservation period, the member may not schedule another reservation until after the canceled reservation would have ended. ***[There was a lot of support at the January BASA meeting for having penalties for failure to cancel reservations, although it is likely there will be practical problems in tracking violators and enforcing these rules.]***

**Same Day Reservations.** Notwithstanding any other reservations a member may have, a member may book any open time block for the day that is still available on the on-line schedule at 9:00AM.

**Forfeiture.** Reservations not claimed in person when the time block commences are forfeit. Any member on site may then claim the glider for that time block.

**Combining Different Gliders in One Reservation.** Different gliders may not be reserved in a single time block. Different gliders may be reserved for different days of a multi-day reservation. For example, a member could not have both a half-day reservation for a dual-place glider on a weekend day in the mountains, plus a reservation for a single-place glider for the other half of that day. A member could reserve a single-place glider for a whole Saturday in the mountains, plus a dual-place glider for one time block on Sunday.

**Combining Weekday and Weekend Reservations.** A reservation of two consecutive weekdays may be combined with a time block on a consecutive weekend day. For example, a member could reserve any glider for Thursday and Friday, plus reserve a single time-block on Saturday (at any time on that Saturday – it doesn't have to be the first time block). Or, the member could have a single time block reserved on Sunday, plus all day on Monday and Tuesday.

**Checkout Reservations.** Since a checkout in a single-place glider often involves qualifying flights with a CFIG in a two-place glider plus first flights in the single-place glider on the same day, a member being checked out in a single place glider may reserve one time block each in both a dual-place glider and a single-place glider on the same day, even at Hollister on a weekend. The reservations should be identified as checkout reservations on the schedule.

**Extended Weekend Time Blocks for Panoche and Cross-Country Flights From Hollister.** To encourage cross-country flying out of Hollister, a member may reserve a single-place ship for up to 4 hours if the member will be making a cross-country or Panoche flight out of Hollister. Two members may reserve a two-place ship for up to 6 hours for the same purpose. ***[The 6-***

***hour block for two place gliders was suggested at the January meeting, to encourage dual cross-country flights.]*** This rule applies from April 1 to October 31. A member with a 4-hour reservation under this policy may extend it if adjacent time blocks are still open after 9:00AM on the day of flight.

**Vacation Reservations.** Once a year, a member may reserve a single ship for up to 5 midweek days, without prejudice to any other reservation made under this policy. Only 3 days of the vacation reservation may be used for two-place gliders, but these may be combined with other days in single-place gliders for a total of up to 5 days in both types. Vacation reservations should be identified as such in the on-line reservation system, plus the BASA President should be notified so the reservation can be posted in the Bugle. The vacation reservation may not be split into separate weeks – only one contiguous set of days may be reserved.

**Sleeping Trailer Reservations.** BASA members may sleep overnight in the BASA sleeping and maintenance trailers in the mountains. The trailers may be reserved for up to three consecutive nights on the on-line reservation system. A member may have one such reservation outstanding at a time.

**Relocating Gliders.** BASA Flight Rules specify a member must obtain prior Executive Committee approval prior to temporarily relocating a BASA aircraft. Qualified cross-country members must have the new location noted on the BASA reservation schedule, before a glider is temporarily relocated to another site. When relocating, a member may pick up an aircraft after flying is completed on the day before the relocation reservation begins, and the member must return the aircraft, assembled and ready to fly, to the appropriate site by 10:00AM on the day after the relocation reservation expires.

**Extended Reservations for Camps and Safaris.** To encourage members to participate in the AirSailing Thermaling and Cross-Country Camps, the Executive Committee will generally extend a Vacation Reservation to include adjoining weekend days to allow time to attend the full camp and transport gliders to and from the camp. Extended reservations may also be allowed for safaris or similar events, but will be counted against available Vacation Reservation days for the participating members.

**Disputes and Penalties.** Note that the FBOs are not involved in maintaining our reservations, and will not settle disputes. If you believe a member is violating the spirit or the letter of these rules, and you have been unable to resolve the issue directly with the member involved, report the matter to any Executive Committee member. The Executive Committee may assess any penalties it sees fit for blatant or willful disregard of these rules.